



**Ministry of Higher Education and Scientific Research  
Supervision and the calendar  
a guarantee of quality and accreditation  
to divide Accreditation**

# **Academic program and course**

**2024**

## **The Introduction:**

The educational program is considered a coordinated and organized package of academic courses that include procedures and experiences organized in the form of academic vocabulary, the main purpose of which is to build and refine the skills of graduates, making them qualified to meet the requirements of the labor market. It is reviewed and evaluated annually through internal or external audit procedures and programs such as the external examiner program.

The description of the academic program provides a brief summary of the main features of the program and its courses, indicating the skills that students are working to acquire based on the objectives of the academic program. The importance of this description is evident because it represents the cornerstone of obtaining program accreditation, and the teaching staff participates in writing it under the supervision of the scientific committees in the scientific departments.

This guide, in its second edition, includes a description of the academic program after updating the vocabulary and paragraphs of the previous guide in light of the latest developments in the educational system in Iraq, which included a description of the academic program in its traditional form (annual, quarterly), in addition to adopting the description of the academic program circulated according to the book of the Department of Studies T.M.3/2906 on 5/3/2023 regarding programs that adopt the Bologna Process as a basis for their work.

In this area, we can only emphasize the importance of writing descriptions of academic programs and courses to ensure the smooth conduct of the educational process.

## **Concepts and terminology:**

**Description of the academic program:**The academic program description provides a brief summary of its vision, mission, and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

**Course description:**It provides a necessary summary of the most important characteristics of the course and the learning outcomes that the student is expected to achieve, demonstrating whether he has made the most of the available learning opportunities. It is derived from the program description.

**Program vision:**An ambitious picture for the future of the academic program to be an advanced, inspiring, motivating, realistic and applicable program.

**Program message:**It briefly explains the objectives and activities necessary to achieve them, and also identifies the program's development paths and directions.

**Program Goals:**They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

**Curriculum structure:**All courses/study subjects included in the academic program according to the approved learning system (semester, annual, Bologna track), whether it is a requirement (ministry, university, college, or scientific department), along with the number of study units.

**Learning Outcomes:**A compatible set of knowledge, skills, and values that the student has acquired after successfully completing the academic program. The learning outcomes for each course must be determined in a way that achieves the program objectives.

**Teaching and learning strategies:** They are the strategies used by the faculty member to develop the student's teaching and learning, and they are plans that

are followed to reach the learning goals. That is, it describes all curricular and extracurricular activities to achieve the learning outcomes of the programme.

**Academic program description form**

: University name: Al-Furat Al-Awsat Technical University

Scientific Department: Power Mechanics Department

Name of the academic or professional program: Department of Power Mechanics

Name of final certificate: Technical diploma

Academic system: annual

:Date the description was prepared :--/2024

: File filling date 1/4/2024

  
: the signature

Name of scientific  
assistant : Nadia Abdel

hadi abdel amir Al

:Nnaimi

:the date

  
the signature

Name of department head

Imad habeeb

the date

6/5/2024

Check the file before



Division of Quality Assurance and University Performance

Name of the Director of the Quality Assurance and University

:Performance Division :khlood mudafar

the date

the signature

  
  
Authentication of the Dean

### 1. See the program

Remember to see the program as stated in the university prospectus and website.

### 2. Program message

State the program's mission as stated in the university's bulletin and website.

### 3. Program Goals

The Mechanics Department aims to graduate technical cadres who will be a link between the specialist and the skilled worker. The department prepares and prepares the graduate and provides him with theoretical, applied and scientific information to be able to carry out the work assigned to him.

### 4. Program accreditation

ABET Engineering majors

### 5. Other external influences

Public sector and private sector

### 6. Program structure

| comments * | percentage | Study unit | Number of courses | Program structure       |
|------------|------------|------------|-------------------|-------------------------|
|            | 40%        | 56 units   | The first10       | Enterprise requirements |
|            | 60%        | 70 alone   | the second13      |                         |

|  |  |  |  |                                |
|--|--|--|--|--------------------------------|
|  |  |  |  | <b>College requirements</b>    |
|  |  |  |  | <b>Department requirements</b> |
|  |  |  |  | <b>summer training</b>         |
|  |  |  |  | <b>Other</b>                   |

\* Notes may include whether the course is core or elective.

| <b>7. Program description</b> |                    |                                     |                              |                   |
|-------------------------------|--------------------|-------------------------------------|------------------------------|-------------------|
| <b>Credit hours</b>           |                    | <b>Name of the course or course</b> | <b>Course or course code</b> | <b>Year/level</b> |
| <b>practical</b>              | <b>theoretical</b> |                                     |                              |                   |
|                               |                    |                                     |                              |                   |

| <b>8. Expected learning outcomes of the programme</b> |                    |
|---|--------------------|
| <b>Knowledge</b>                                      |                    |
| Statement of learning outcomes1                       | Learning Outcomes1 |
| <b>Skills</b>   |                    |
| Statement of learning outcomes2                       | Learning Outcomes2 |
| Statement of learning outcomes3                       | Learning Outcomes3 |
| <b>Value</b>  |                    |
| Statement of learning outcomes4                       | Learning Outcomes4 |
| Statement of learning outcomes5                       | Learning Outcomes5 |

| <b>9. Teaching and learning strategies</b>                              |
|---|
| Lecture, workshop, laboratory, methodological training, summer training |

| <b>10. Evaluation methods</b> |
|-------------------------------|
|                               |



Oral examinations, written examinations, semester examinations, final examinations, daily evaluation

## 11. education institution

| Faculty members              |       |                                      |  |                          |                   |                               |
|------------------------------|-------|--------------------------------------|--|--------------------------|-------------------|-------------------------------|
| Preparing the teaching staff |       | Special requirements/skills (if any) |  | Specialization           |                   | Scientific rank               |
| lecturer                     | angel |                                      |  | private                  | general           |                               |
|                              | /     |                                      |  | Mechanical               | Mechanical        | Assistant Professor<br>Doctor |
|                              | /     |                                      |  | IOT                      | computer Sciences | Teacher                       |
|                              | /     |                                      |  | Conditioning and cooling | Mechanical        | Teaching assistant            |

## Professional development

### Orienting new faculty members

Briefly describes the process used to orient new, visiting, full-time, and part-time faculty at the institution and department levels.

### Professional development for faculty members

Briefly describe the academic and professional development plan and arrangements for faculty members such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

## 12. Acceptance standard

(Developing regulations related to admission to the college or institute, whether central admission or others mentioned)

|  |
|--|
|  |
|--|

|  |
|--|
| <b>13. The most important sources of information about the program</b> |
| Remember briefly.  |

|                                     |
|-------------------------------------|
| <b>14. Program development plan</b> |
|                                     |

| Program skills chart                       |    |    |    |        |    |    |    |           |    |    |    |                        |                   |                   |                      |            |
|--|----|----|----|--------|----|----|----|-----------|----|----|----|------------------------|-------------------|-------------------|----------------------|------------|
| Outputs Learning required from the program |    |    |    |        |    |    |    |           |    |    |    | Essential or optional? | name The decision | Code The decision | the year / the level |            |
| Value                                      |    |    |    | Skills |    |    |    | Knowledge |    |    |    |                        |                   |                   |                      |            |
| C4   | C3 | C2 | C1 | B4     | B3 | B2 | B1 | a4        | a3 | a2 | a1 |                        |                   |                   |                      |            |
| /  | /  | /  | /  | /      | /  | /  | /  | /         | /  | /  | /  |                        | Basic             | Mechanica<br>1    |                      | The first  |
| /  | /  | /  | /  | /      | /  | /  | /  | /         | /  | /  | /  |                        | Basic             | Mechanica<br>1    |                      | the second |
|  |    |    |    |        |    |    |    |           |    |    |    |                        |                   |                   |                      |            |
|  |    |    |    |        |    |    |    |           |    |    |    |                        |                   |                   |                      |            |
|  |    |    |    |        |    |    |    |           |    |    |    |                        |                   |                   |                      |            |
|  |    |    |    |        |    |    |    |           |    |    |    |                        |                   |                   |                      |            |

Please situation Signal in Squares the interview For outputs Learning Individuality from the program Submissive For evaluation ●

## Course description form

|   |   |                     |
|---|---|---------------------|
| name The decision .١  |   |                     |
| Internal combustion engines   |   |                     |
| Code The decision .٢  |   |                     |
| the chapter / the year .٣   |   |                     |
| annual  |   |                     |
| date Preparation this the description .٤  |   |                     |
| Available attendance forms .٥   |   |                     |
| Halls , laboratories , workshops  |   |                     |
| Number of study hours (total)/number of units (total) .٦  |   |                     |
| 4 hours Weekly /8 units   |   |                     |
| Name of the course administrator (if more than one name is mentioned) .٧  |   |                     |
| Name: Email :<br>A.M.D. Mohannad Hamza Hussein  |   |                     |
| Course objectives .٨  |   |                     |
| <p><b>Objectives of the study subject :</b> He is requester able on Identify on Species Engines Combustion And Its parts And the difference in what Between them from where her job And establish that the job And study Transactions the performance for every Type And factors Influential on That Transactions</p> |   |                     |
| .٩  |   |                     |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 5px;">strategies And methods Interactive that Make from Learner A pivot For the process Educational</td> <td style="width: 20%; padding: 5px; text-align: center;"><b>The strategy</b></td> </tr> </table>    | strategies And methods Interactive that Make from Learner A pivot For the process Educational | <b>The strategy</b> |
| strategies And methods Interactive that Make from Learner A pivot For the process Educational   | <b>The strategy</b>   |                     |

Course structure.

| Evaluation method | Learning method        | Name of the unit or topic   | Required learning outcomes   | hours | the week |
|-------------------|------------------------|---|--|-------|----------|
| verbal + My class | lecture And laboratory | design Engines Combustion Internal                                  | get to know on principle a job Motors Combustion Internal  | 4     | 4 -1     |
| verbal + My class | lecture And laboratory | missions Harmful outgoing from Engines Combustion Internal          | to get to know on Methods formation emissions inside Rooms Combustion                                    | 4     | 5- 8     |
| verbal + My class | lecture And laboratory | performance Motors and its laws And knock the account               | to get to know on Methods account ability Immunity And determination The brake And rate consumption Fuel | 4     | 9-12     |
| verbal + My class | lecture And laboratory | maintenance Engines Combustion Internal                             | get to know on Roads the duty r followers To increase performance engine                                 | 4     | 13-16    |
| verbal + My class | lecture And laboratory | operate on environment from missions Outgoing from Engines the cars | get to know on road the duty allow her To reduce emissions harmful from the engine                       | 4     | 17-20    |
| verbal + My class | lecture And laboratory | ergy Sustainable And renewable                                      | get to know on Species Fuel alternative For engines that working With a spark And compression            | 4     | 21-24    |
| verbal + My class | lecture And laboratory | Engines Quad e runs And duality The runs                            | get to know on Species Engines   | 4     | 25-30    |

Course evaluation .1

|   |  |
|---|--|
| distribution Class from 100 on according to mission Assigned With it requester like Preparation Daily And exams Daily And the quarterly And editorial And reports ....etc |  |
| Learning and teaching resources .\  |  |
| the book Systematic   | quired textbooks (methodology, if any)   |
| the book Systematic + Sources The Internet  | Main references (sources)  |
| .. fair Mahmoud Hassan , Dr. Qahtan behind Khazraji principles Production Edition the second university Baghdad Printing press education High for a year 1987             | Recommended supporting books and references (scientific journals, reports....) |
| the library Default Iraqi , location Wikipedia  | Electronic references, Internet sites  |

## Course description form

|   |                     |
|---|---------------------|
| name The decision   | .١                  |
| Electric cars1  |                     |
| Code The decision   | .٢                  |
| the chapter / the year  |                     |
| annual  |                     |
| date Preparation this the description   | .٤                  |
| Available attendance forms  |                     |
| Halls , laboratories , workshops  |                     |
| Number of study hours (total)/number of units (total)   | .٦                  |
| 3 hours Weekly /6 units   |                     |
| Name of the course administrator (if more than one name is mentioned)   |                     |
| the name:<br>on Improver Hamidi   |                     |
| Course objectives   |                     |
| .٨  |                     |
| <b>Objectives of the study subject :</b> Teaching the student to know the basics of automobile electrical devices and how to connect and operate electrical and electronic circuits |                     |
| .٩  |                     |
| Strategies And methods Interactive that Make from Learner A<br>pivot For the process Educational  | <b>The strategy</b> |

Course structure.

| Evaluation method | Learning method          | Name of the unit or topic                        | Required learning outcomes   | hours | the week |
|-------------------|--------------------------|--|--|-------|----------|
| verbal + My class | a lecture And laboratory | introduction on General on Electric the cars     | introduction on principles the public Electrical the cars / Type nutrition electrical / Sources Main electrical For the car / Type electricity used in The Car And also introduction on the theory Magnetism | 3     | 1        |
| verbal + My class | a lecture And laboratory | System nutrition in The Car                      | System nutrition in The Car / Circle electrical Closed / Law Oh / Ability electrical / Issues Mathematical   | 3     | 2        |
| verbal + My class | a lecture And laboratory | laws Kirchoff the first And the second           | laws Kirchoff the first And the second / Issues Sports / group Definitions   | 3     | 3        |
| verbal + My class | a lecture And laboratory | Species Circles electrical                       | Species Circles electrical (to relate Resistors ) / successive / Parallelism / mixed / Issues Sports   | 3     | 4        |
| verbal + My class | a lecture And laboratory | sources energy in The Car                        | sources energy in The Car Include (Battery/types Batteries / ingredients Batteries / Methods Shipping For all Types  | 3     | 5        |
| verbal + My class | a lecture And laboratory | Solutions used For types All three For batteries | Solutions used For types All three For batteries /Methods Interactions Chemical / Devices used To check Solutions / Methods Maintenance / measurement density Solution                                       | 3     | 6        |
| verbal + My class | a lecture And laboratory | link sources energy                              | link sources energy (batteries ) in the department electrical With three Species / link Sources on straight / Parallelism / Mixed / features Connectivity for every condition                                | 3     | 7        |
| verbal + My class | a lecture                | account value                                    | Issues Sports To calculate value Result Final For a source energy in   | 3     | 8        |



|                   |                          |   |   |   |       |
|-------------------|--------------------------|---|---|---|-------|
|                   | And laboratory           | Result Final For a source energy in Circle electrical   | Circle electrical   |   |       |
| verbal + My class | a lecture And laboratory | idea General on on current Alternating                  | an idea General on on the current Alternating /Definitions Private By current Alternating And inference in any part He works in The Car   | 3 | 9     |
| verbal + My class | a lecture And laboratory | Magnetism and its properties                            | Magnetism /Properties the public For magnetism /Definitions For types Magnets /lines Powers Magnetism   | 3 | 10-12 |
| verbal + My class | a lecture And laboratory | circle Shipping in The Car                              | circle Shipping in The Car / an idea General on Generator the current Continuous / Its parts / Its components /principle currency / chart General For the department electrical For the generator | 3 | 13-14 |
| verbal + My class | a lecture And laboratory | circle Shipping For a generator the current Alternating | circle Shipping For a generator the current Alternating / Its parts / Its components /principle the job / chart General For the department electrical For the generator                           | 3 | 15-16 |
| verbal + My class | a lecture And laboratory | engine Initiator the movement (predecessor)             | engine Initiator the movement (The predecessor) / its parts / Its components /principle Currency/Chart General For the department electrical For the engine                                       | 3 | 17-18 |
| verbal + My class | a lecture And laboratory | Ignition system, first generation                       | First generation ignition system (regular) / parts / working principle / general diagram of the system's electrical circuit   | 3 | 19-20 |

|                      |                                       |   |   |   |       |
|----------------------|---------------------------------------|---|---|---|-------|
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | General<br>diagram<br>of the<br>electrical<br>circuit of<br>a candle<br>Mug | Mug candles / Parts / Working<br>principle / Maintenance and<br>inspection / General diagram of<br>the mug candle electrical<br>circuit | 3 | 21    |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | Main,<br>side and<br>interior<br>lighting<br>system                         | Main, side and interior lighting<br>system / components / working<br>principle / general plan of the<br>systems                         | 3 | 22-23 |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | Auxiliary<br>devices<br>in the car  | Auxiliary devices in the car<br>(fuel gauge / oil pressure<br>gauge)  | 3 | 24-25 |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | The<br>electrical<br>circuit to<br>control<br>car doors<br>and<br>windows   | The electrical circuit to control<br>car doors and windows  | 3 | 26    |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | Car air<br>condition<br>ing and<br>heating<br>devices                       | Car air conditioning and<br>heating devices   | 3 | 27    |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | Glass<br>wiper<br>device  | Windshield wiper device/fuel<br>pump (electrical circuits)  | 3 | 28    |
| verbal +<br>My class | a<br>lecture<br>And<br>laborat<br>ory | Electrical<br>circuit for<br>audio<br>and<br>video                          | Electrical circuit for audio and<br>video audio/early warning<br>system against theft   |   | 29-30 |

|  |  |       |  |  |  |
|--|--|-------|--|--|--|
|  |  | audio |  |  |  |
|--|--|-------|--|--|--|

### Course description form

|   |
|---|
| name The decision .١  |
| Electric cars2  |
| Code The decision .٢  |
|   |
| the chapter / the year .٣   |
| annual  |
| date Preparation this the description .٤  |
|   |
| Available attendance forms .٥   |
| Halls , laboratories , workshops  |
| Number of study hours (total)/number of units (total) .٦  |
| 3 hours Weekly /6 units   |
| Name of the course administrator (if more than one name is mentioned) .٧  |
| the name:<br>on Improver Hamidi   |
| Course objectives .٨  |
| <b>objectives of the study subject :</b> Teaching the student and preparing him to know the use of electrical appliances, electronic devices, the electronic injection system, and the electrical and electronic sensors of cars, cluding reading the electrical circuits of these components of all kinds and diagnosing faults. |
| .٩  |

| Evaluation method | Learning method          | Name of the unit or topic          | Required learning outcomes  | hours | the week |
|-------------------|--------------------------|------------------------------------|---|-------|----------|
| verbal + My class | a lecture And laboratory | Semiconductors                     | Semiconductors - the diode crystal - the equivalent circuit of the diode crystal - half-wave modulation using a diode - the efficiency of modulation with the bridge, the zener diode, the equivalent circuit of the zener diode, the zener diode, a voltage stabilizer | 3     | 1-2      |
| verbal + My class | a lecture And laboratory | Transistor                         | Transistor type pnp and npn type, working theory, transistor components, characteristics, comparison between other types, transistor symbols, the transistor works as an amplifier for three types  | 3     | 3        |
| verbal + My class | a lecture And laboratory | Types of transistors               | Types of transistors - the working principle of the transistor JFET as an output amplifier - transistor properties and applications, operating principle of the MOSFET type transistor  | 3     | 4-5      |
| verbal + My class | a lecture And laboratory | Transformers and measuring devices | Transformers and measuring devices - power transformers - general specifications - classification of active and passive power transformers, resistive transformers, voltage,  | 3     | 6-7      |

|                   |                          |   |   |   |       |
|-------------------|--------------------------|---|---|---|-------|
|                   |                          |   | load measurement, differential output transformers (LVDT, inductive power transformers, flow power transformers, temperature transformers, thermal thermistors, thermal pyrometers)                           |   |       |
| verbal + My class | a lecture And laboratory | integrated Circuits                         | Integrated Circuits - How to manufacture integrated circuits - Function of process amplifier  | 3 | 8     |
| verbal + My class | a lecture And laboratory | Basic operations of the engine control unit | Basic operations of the engine control unit - digital signal - analog signal - control unit ECU components  | 3 | 9-10  |
| verbal + My class | a lecture And laboratory | Definition of the sensor and its function   | Definition of the sensor, its function - types - absolute pressure sensor in the intake manifold - mass air flow sensor - air temperature sensor - engine temperature sensor - throttle valve position sensor | 3 | 11-13 |
| verbal + My class | a lecture And laboratory | Definition of triggers                      | Definition of actuators - control unit actuators - injection nozzles - no-load speed system - exhaust gas recirculation valve   | 3 | 14-15 |
| verbal + My class | a lecture And laboratory | Electronic ignition system                  | The electronic ignition system - its components - how it works electrically and its relationship with the rest of the components of the control unit  | 3 | 16    |
| verbal + My class | a lecture And laboratory | Electrical circuits for various             | Electrical circuits for various components of the control systems - cold start - control of no-load speed - control of  | 3 | 17-19 |

|                   |                          |   |  |   |       |
|-------------------|--------------------------|---|--|---|-------|
|                   | ory                      | components of control systems                                       | mixture enrichment - fuel cut-off system at very high speeds   |   |       |
| verbal + My class | a lecture And laboratory | Electrical circuits for various electronic engine operating systems | Electrical circuits for various electronic engine operating systems - system MOTRONIC-MONO-MOTRONIC SYSTEM, maps load with engine speed with injection angle | 3 | 20-22 |
| verbal + My class | a lecture And laboratory | Electrical diagrams and instrument panel components                 | Identify electrical diagrams and instrument panel components   | 3 | 23    |
| verbal + My class | a lecture And laboratory | How to connect and make sensors                                     | Learn how to connect and operate reversing warning sensors   | 3 | 24    |
| verbal + My class | a lecture And laboratory | Read integrated electrical maps                                     | Recognizing and reading integrated electrical maps for models of cars  | 3 | 25    |
| verbal + My class | a lecture And laboratory | Exhaust gas control system, EGR                                     | Exhaust gas control system, EGR Exhaust gas recirculation - catalytic converter system   | 3 | 26    |
| verbal + My class | a lecture And laboratory | Fuel cell idea about its operation                                  | The fuel cell is an idea about its operation and its applications in modern cars   | 3 | 27    |

|                      |                                   |                                      |  |   |       |
|----------------------|-----------------------------------|--------------------------------------|--|---|-------|
|                      |                                   | and applications                     |  |   |       |
| verbal +<br>My class | a<br>lecture<br>And<br>laboratory | Reading faults using the code system | Reading faults using the code system, fixing problems, and clearing the memory of the codes stored in it | 3 | 28-30 |

## The rapporteur described the crimes of the Baath Party in Iraq

| name Decision: .١   |                     |                                 |   |              |           |
|---|---------------------|---------------------------------|---|--------------|-----------|
| crimes party Resurrection in Iraq   |                     |                                 |   |              |           |
| Code The decision .٢  |                     |                                 |   |              |           |
| the chapter / the year : .٣   |                     |                                 |   |              |           |
| 2023-2024 AD  |                     |                                 |   |              |           |
| date Preparation this the description : .٤  |                     |                                 |   |              |           |
| 2-14-2024 AD  |                     |                                 |   |              |           |
| Available attendance forms .٥   |                     |                                 |   |              |           |
| Number of study hours (total)/number of units (total): .٦   |                     |                                 |   |              |           |
| The number of hours (30) and the number of units (2).   |                     |                                 |   |              |           |
| Name of the course administrator (if more than one name is mentioned): .٧   |                     |                                 |   |              |           |
| Name: Email :<br>Dr.. Ahmed Ghani   |                     |                                 |   |              |           |
| Course objectives .٨  |                     |                                 |   |              |           |
| Producing the crimes of the Baath regime committed against the Iraqi people.<br>Finding out some facts that are hidden from the Iraqi people regarding their crimes.<br>Students' insight into the period of time preceding the Baathist regime's misleading media attacks. |                     |                                 | Objectives of the study subject                         |              |           |
| Teaching and learning strategies .٩   |                     |                                 |   |              |           |
| Strategies And methods Interactive that Make -<br>m Learner A pivot For the process<br>Educational  |                     |                                 |   | The strategy |           |
| Course structure.   |                     |                                 |   |              |           |
| Evaluation method   | Learning method     | Name of the unit or topic       | Required learning outcomes                              | hours        | the week  |
| test diagnostic Oral  | Methods Interactive | concept Crimes and its sections | Identify on Terminology Incoming in Subject Scholarship | 1            | the first |



|                           |                        |  |  |   |                         |
|---------------------------|------------------------|--|--|---|-------------------------|
|                           |                        |  |  |   |                         |
| Discussions<br>Collective | Methods<br>Interactive | ctions Crimes  | examining on Sections Crimes And<br>discrimination While While Between<br>them | 1 | the second              |
| Discussions<br>Collective | Methods<br>Interactive | documentation<br>crimes<br>Resurrection                                  | amining a job The court Criminal Iraqi   | 1 | the third               |
| Discussions<br>Collective | Methods<br>Interactive | cies Crimes<br>International   | mining on Crimes International And<br>its types                                | 1 | the fourth              |
| Discussions<br>Collective | Methods<br>Interactive | Decisions<br>going from<br>court<br>Criminal Iraqi                       | mining on Decisions Outgoing from<br>The Mahama Criminal Iraqi                 | 1 | Fifth                   |
| Discussions<br>Collective | Methods<br>Interactive | Crimes Mental  | examining on Concept Crimes Mental   | 1 | VI                      |
| Discussions<br>Collective | Methods<br>Interactive | hanics Crimes<br>Mental  | Identify on Mechanics Crimes Mental  | 1 | Seventh                 |
| Discussions<br>Collective | Methods<br>Interactive | antiquities<br>Crimes Mental   | ntify on Archaeology Negativity For<br>crimes Mental                           | 1 | VIII                    |
| Discussions<br>Collective | Methods<br>Interactive | Crimes Social  | Identify on Crimes Social  | 1 | Ninth                   |
| Discussions<br>Collective | Methods<br>Interactive | tarization the<br>society  | mining on Techniques Militarization<br>the society                             | 1 | The tenth               |
| Discussions<br>Collective | Methods<br>Interactive | tion the<br>tem Baathist<br>from Debt                                    | ntify on His attitudes Negativity from<br>Debt                                 | 1 | atheistic ten           |
| Discussions<br>Collective | Methods<br>Interactive | tations Laws<br>The Iraqi  | mining on Violations For the laws<br>Iraqi                                     | 1 | the second ten          |
| Discussions<br>Collective | Methods<br>Interactive | to from<br>ations rights<br>Human  | mining on crimes Authority Really<br>The people                                | 1 | the third ten           |
| Discussions<br>Collective | Methods<br>Interactive | he decisions<br>Violations<br>tical And the<br>tary To sleep<br>Baathist | mining on some Violations Political<br>And the military                        | 1 | the fourth ten          |
| Discussions<br>Collective | Methods<br>Interactive | es Prisons<br>And detention  | mining on number from Places<br>Detention For the system Baathist              | 1 | Fifth ten               |
| Discussions<br>Collective | Methods<br>Interactive | Crimes<br>Environmental  | mining perhaps Crimes<br>Environmental   | 1 | VI ten                  |
| Discussions<br>Collective | Methods<br>Interactive | ution The<br>like And<br>radiological                                    | Identify on Species pollution  | 1 | Seventh ten             |
| Discussions<br>Collective | Methods<br>Interactive | cy the earth<br>Scorched   | mining antiquities Destruction For<br>cities                                   | 1 | VIII ten                |
| Discussions<br>Collective | Methods<br>Interactive | rying Marshes  | Identify on Policy drying Marshes  | 1 | Ninth ten               |
| Discussions<br>Collective | Methods<br>Interactive | scraping<br>hards And<br>trees   | examining on Damages Agricultural  | 1 | The twentieth           |
| Discussions<br>Collective | Methods<br>Interactive | crimes<br>Cemeteries<br>Collective                                       | mining on Cemeteries Collective<br>Really The people                           | 1 | istic And the<br>twenty |
| Discussions               | Methods                | Sequence   | mining on date Cemeteries Collective   | 1 | second And              |

|  |                        |                              |   |   |                          |
|--|------------------------|------------------------------|---|---|--------------------------|
| Collective   | Interactive            | eline For<br>aves Collective | For the system  |   | the twenty               |
| Discussions<br>Collective  | Methods<br>Interactive | graveyard<br>Martyrs peace   | mining on some Sources Related With<br>the material Scholarship                       | 1 | third And the<br>twenty  |
| Discussions<br>Collective  | Methods<br>Interactive | veyard Khan<br>Quarter       | mining on some Sources Related With<br>material Scholarship graveyard Khan<br>Quarter | 1 | fourth And<br>the twenty |
| Discussions<br>Collective  | Methods<br>Interactive | aveyard Zarqa                | mining on some Sources Related With<br>the material Scholarship                       | 1 | n And the<br>twenty      |
| torial - writing<br>Reports  |                        | aily - Quarterly             | Tests   | 4 | And the<br>twenty        |
| Course evaluation .١١  |                        |                              |   |   |                          |
| distribution Class from 100 on according to mission Assigned With it requester like Preparation Daily And<br>exams Daily And oral And monthly And editorial And reports ...etc |                        |                              |   |   |                          |
| Learning and teaching resources .١٢  |                        |                              |   |   |                          |
| crimes System Resurrection in Iraq For<br>universities Governmental And eligibility  |                        |                              | Required textbooks (methodology, if any)  |   |                          |
|  |                        |                              | Main references (sources)   |   |                          |
|  |                        |                              | Recommended supporting books and references (scientific<br>journals, reports....)     |   |                          |
|  |                        |                              | Electronic references, Internet sites   |   |                          |

## Course description mathematics

|   |   |
|---|---|
| name The decision .١  |   |
| <b>mathematics</b>  |   |
| Code The decision .٢  |   |
| the chapter / the year .٣   |   |
| 2023-2024   |   |
| date Preparation this the description .٤  |   |
| 4-30-2024   |   |
| Available attendance forms .٥   |   |
| My presence   |   |
| Number of study hours (total)/number of units (total) .٦  |   |
| <b>n(2), h(0), h(4)</b>   |   |
| Name of the course administrator (if more than one name is mentioned) .٧  |   |
| Name: Montazer Abdel Jawad  |   |
| Course objectives .٨  |   |
| <p>Introducing the student to the use of mathematics in other scientific topics and increasing his ability to think logically when solving exercises, as well as increasing his ability to develop and how to link data with his information to obtain a solution to the problem.</p> | <p style="text-align: center;"><b>Objectives of the study subject</b></p> |
| Teaching and learning strategies .٩   |   |

|                   |                          |   |   |       | The strategy                  |
|-------------------|--------------------------|---|---|-------|-------------------------------|
| Course structure. |                          |   |   |       |                               |
| Evaluation method | Learning method          | Name of the unit or topic   | Required learning outcomes  | hours | the week                      |
|                   | Explanation on the board | Matrices  | Operations on matrices and determinants   | 2     | the first and the second      |
| Test for students |                          | Differentiation, algebra of derivatives, multiple functions   | Differentiation, algebra of derivatives, multiple functions   | 2     | The third, fourth and fifth   |
|                   |                          | Trigonometric, logarithmic and exponential functions and their derivatives and implicit functions, chain rule | Trigonometric, logarithmic and exponential functions and their derivatives and implicit functions, chain rule | 2     | Sixth, seventh and eighth     |
|                   |                          | Drawing functions, drawing trigonometric functions and maximum and minimum limits.                            | Drawing functions, drawing trigonometric functions and maximum and minimum limits.                            | 2     | The ninth, tenth and eleventh |
| Test for students |                          | Applications of physical differentiation, velocity and acceleration, and engineering applications of          | Applications of physical differentiation, velocity and acceleration, and engineering applications of          | 2     | Twelfth and thirteenth        |

|                          |  |   |   |   |  |
|--------------------------|--|---|---|---|--|
|                          |  | differentiation.<br>Integration, laws, and its relationship to differentiation, definite and indefinite integration.                      | differentiation.<br>Integration, laws, and its relationship to differentiation, definite and indefinite integration.                      | 2 | Fourteenth and fifteenth                   |
| <b>Test for students</b> |  | Implicit integration, geometric applications of integration (areas and volumes) and physics   | Implicit integration, geometric applications of integration (areas and volumes) and physics   | 2 | Sixth, seventh, eighth and nineteenth      |
|                          |  | General methods of integration include substitution and partial integration and the use of exponential and logarithmic partial fractions. | General methods of integration include substitution and partial integration and the use of exponential and logarithmic partial fractions. | 2 | Twenty and twenty-first                    |
| <b>Test for students</b> |  | Discrete, homogeneous and linear differential equations with their various applications.  | Discrete, homogeneous and linear differential equations with their various applications.  | 2 | The third, fourth, fifth, and twenty-sixth |
|                          |  | Vectors (direct and quantitative multiplication and calculating angles between vectors.   | Vectors (direct and quantitative multiplication and calculating angles between vectors.   | 2 | Twenty - seventh and twenty-eighth         |
|                          |  | Statistics (principles) and probability theory  | Statistics (principles) and probability theory  | 2 | Twenty - nine and thirty-nine              |

|   |  |
|---|--|
| Course evaluation .\)   |  |
| distribution Class from 100 on according to mission Assigned With it<br>requester like Preparation Daily And exams Daily And oral And monthly And<br>editorial And reports ....etc<br>20 theoretical<br>10 works the year (Duties + Share in the line +Presence and commitment) |  |
| Learning and teaching resources .\)   |  |
| <b>Schumm's Abstracts Series, Frank Ayers,1977</b>  | Required textbooks (methodology, if any)                                       |
| <b>Schaum Briefs Series</b>   | Main references (sources)  |
| <b>mathematics books taught to fourth, fifth, and sixth grade students</b>  | Recommended supporting books and references (scientific journals, reports....) |
| <b>online mathematics lecture sites for institute students</b>  | Electronic references, Internet sites  |

| <b>Course Name .١</b>   |                 |  |  |       |              |                   |
|---|-----------------|--|--|-------|--------------|-------------------|
| Thermodynamics  |                 |  |  |       |              |                   |
| <b>Course Code .٢</b>   |                 |  |  |       |              |                   |
| <b>Semester/year .٣</b>   |                 |  |  |       |              |                   |
| 2023/2024   |                 |  |  |       |              |                   |
| <b>The date this description was prepared .٤</b>  |                 |  |  |       |              |                   |
| 6/4/2024  |                 |  |  |       |              |                   |
| <b>Available attendance forms .٥</b>  |                 |  |  |       |              |                   |
| My presence   |                 |  |  |       |              |                   |
| <b>Number of study hours (total)/number of units (total) .٦</b>                                   |                 |  |  |       |              |                   |
| 60 hours / 4 units  |                 |  |  |       |              |                   |
| <b>Name of the course administrator (if more than one name is mentioned) .٧</b>                   |                 |  |  |       |              |                   |
| Name: Heba Qassem   |                 |  |  |       |              |                   |
| <b>Course objectives .٨</b>   |                 |  |  |       |              |                   |
| Enabling students to obtain knowledge and understand the meaning of thermodynamics                |                 |  |  |       | -            | Course objectives |
| Enabling students to obtain knowledge and understand the definition of heat and types of systems. |                 |  |  |       | -            |                   |
| Enabling students to obtain knowledge of the first and second laws of thermodynamics              |                 |  |  |       | -            |                   |
| <b>Teaching and learning strategies .٩</b>  |                 |  |  |       |              |                   |
| Theoretical lectures and practical experiments  |                 |  |  |       | The strategy |                   |
| <b>Course structure .١٠</b>   |                 |  |  |       |              |                   |
| Evaluation method   | Learning method | Name of the unit or topic  | Required learning outcomes                   | hours | the week     |                   |
| Exam  | Lectures        | Thermodynamic term - measuring devices - properties - state - processes - cycles - density and specific volume - pressure (gauge, vacuum, absolute). | Learn about the properties of thermodynamics | 12    | 1-3          |                   |
| Exam  | Lectures        | Temperature relationships (Celsius, Kelvin and Rankine scale) - energy - renewable energy - resources  | Gain knowledg                                | 12    | 4-6          |                   |

|      |          |  |  |    |       |
|------|----------|--|--|----|-------|
|      |          | (solar energy, wind energy, waterfall energy, tidal energy).   | e of the subject and perform calculations              |    |       |
| Exam | Lectures | Source of hydrocarbons (oil and gas) - form of energy used in thermodynamics - potential energy - kinetic energy - heat - work. Internal energy flow worked              | Gain knowledge of the subject and perform calculations | 12 | 7-9   |
| Exam | Lectures | The first law of thermodynamics - flow system - N flow system - stable - unstable - open - closed. Examples.   | Gain knowledge of the subject and perform calculations | 4  | 10    |
| Exam | Lectures | Applications of the first law to the nozzle, diffuser, condenser, evaporator, compressor, heat exchanger (surface, open), turbine, and boiler. Examples.                 | Gain knowledge of the subject and perform calculations | 4  | 11    |
| Exam | Lectures | Thermodynamic process, stability experiment (pressure, volume, temperature, enthalpy) - multidirectional process - opaque represented on a diagram (PV), (TS), and (PH). | Gain knowledge of the subject and perform              | 8  | 12-13 |



|      |          |   |  |   |    |
|------|----------|---|--|---|----|
|      |          |   | calculations   |   |    |
| Exam | Lectures | Specific heat, a type of specific heat constant for a gas.                            | Gain knowledge of the subject and perform calculations | 4 | 14 |
| Exam | Lectures | The second law of thermodynamics, statement of the second law, heat engine, heat pump | Gain knowledge of the subject and perform calculations | 4 | 15 |

**Course evaluation . ١١**

10 marks: practical exam  
 10 marks: In-class activities  
 10 marks: theoretical exam  
 60 marks: Final exam (50 theoretical exam/10 marks: practical exam)

**Learning and teaching resources . ١٢**

|  |  |
|--|--|
|  | Required textbooks (methodology, if any)   |
|  | Main references (sources)  |
|  | Recommended supporting books and references (scientific journals, reports, ....) |
|  | Electronic references, websites  |

|  |  |
|--|--|
| <b>Course Name:</b> .a   |  |
| <b>Computer basics</b>   |  |
| <b>Course Code:</b> .b   |  |
| <b>Semester/Year:</b> .c   |  |
| 2023-2024  |  |
| <b>Date this description was prepared:</b> .d  |  |
| 2024-4-4   |  |
| <b>Available attendance forms</b> .e   |  |
| My presence  |  |
| <b>Number of study hours (total)/number of units (total)</b> .f  |  |
| 30 hours / 2 units   |  |
| <b>Name of the course administrator (if more than one name is mentioned)</b> .g  |  |
| Name: Abbas Abdul Hussein  |  |
| <b>Course objectives</b> .h  |  |
| <ul style="list-style-type: none"> <li>Basic components of a computer ●</li> <li>Operating systems (Windows) ●</li> <li>The concept of operating systems ●</li> <li>Types of operating systems ●</li> <li>Operating system features ●</li> <li>desktop ●</li> <li>Main components of the desktop ●</li> <li>Hide, show and arrange icons on the desktop ●</li> <li>Change the location of the taskbar ●</li> <li>Increase and decrease the size of the taskbar ●</li> <li>Change the taskbar properties ●</li> </ul> | <p><b>Course objectives: The student will gain knowledge in:</b></p> |

| Learn about the most important •<br>programsMicrosoft Office |                           |  |  |       |              |
|--|---------------------------|--|--|-------|--------------|
| Teaching and learning strategies .i                          |                           |  |  |       |              |
| Giving theoretical and practical lectures                    |                           |  |  |       | The strategy |
| Course structure .j  |                           |  |  |       |              |
| Evaluation method  | Learning method           | Name of the unit or topic                                      | Required learning outcomes   | hours | the week     |
| Paper test   | theoretical               | Computer basics  | definition of computer<br>Hardware and software components   | 2     | 1            |
| Paper test   | Theoretical and practical | Operating systems  | A general introduction to the topic of operating systems, their types, versions, and privileges of the operating systemMS- DOS, its history, its importance, evidence and levels of evidence, internal operating commands, external operating commands | 2     | 2            |
| practical test   | Theoretical and practical | Windows operating system<br>The main components of the desktop | The Windows operating system is understood, its features, its basic requirements, an overview of its different versions, the main components of the desktop, definition of the concept of an   | 8     | 3-6          |

|                           |                           |   |   |   |       |
|---------------------------|---------------------------|---|---|---|-------|
|                           |                           |   | <p>icon, ways to deal with and customize icons on the desktop, a study of the status bar, the task bar, the toolbar, how to modify these bars, getting to know all the desktop icons and their work.</p>  |   |       |
| practical test            | Theoretical and practical | <p>Desktop Properties<br/>Manage windows on the desktop</p> | <p>Desktop properties<br/>Managing windows on the desktop<br/>Function description of window elements<br/>Arranging open windows<br/>Moving within the window<br/>Moving the window from one place to another<br/>Dealing with the dialog box</p> | 2 | 7     |
| practical test            | practical                 | <p>Desktop Properties<br/>Manage windows on the desktop</p> | <p>Reviewing the contents of discs, files, and folders and how to deal with them, running and printing discs, adding programs such as Word or Excel to the start menu, retrieving or deleting files and folders from the recycle bin.</p>         | 4 | 8-9   |
| Paper test<br>And my work | Theoretical and practical | <p>Word processor program<br/>Microsoft word</p>            | <p>Microsoft Word word processing program. Its purpose is to operate it. Open a</p>   | 8 | 10-13 |

|   |                                  |   |  |          |           |
|---|----------------------------------|---|--|----------|-----------|
|   |                                  |   | <p>document file.<br/> Create a new document.<br/> Toolbars, writing text. Selecting or misleading text.<br/> Editing process.<br/> Page settings. Print preview, printing.</p>  |          |           |
| <p>Paper test<br/> And my work</p>  | <p>Theoretical and practical</p> | <p>Word processor program<br/> Microsoft word</p> | <p>Headers and footers<br/> Page numbering<br/> Inserting time, date, and symbols<br/> Character formatting<br/> Paragraph formatting<br/> Shading strokes<br/> Punctuation and punctuation<br/> Multi-column text<br/> Spelling and grammar</p> | <p>2</p> | <p>14</p> |
| <p>Paper test<br/> And my work</p>  | <p>Theoretical and practical</p> | <p>Word processor program<br/> Microsoft word</p> | <p>Create tables and deal with them, insert mathematical equations and how to deal with them, and change the formula as requested</p>  | <p>2</p> | <p>15</p> |
| <p>Course evaluation</p>  |                                  |   |  |          | <p>.k</p> |
| <p>20 marks: practical exam<br/> 20 degrees: paintings<br/> 10 marks: In-class activities<br/> 50 marks: Final exam</p> |                                  |   |  |          |           |
| <p>Learning and teaching resources</p>  |                                  |   |  |          | <p>.l</p> |

|  |   |
|--|---|
|  | <b>Required textbooks (methodology, if any)</b>   |
|  | <b>Main references (sources)</b>  |
|  | <b>Recommended supporting books and references (scientific journals, reports, ....)</b> |
|  | <b>Electronic references, websites</b>  |

|  |                          |
|--|--------------------------|
| <b>Course Name .١</b>  |                          |
| <b>English -1</b>  |                          |
| <b>Course Code .٢</b>  |                          |
|  |                          |
| <b>Semester/year .٣</b>  |                          |
| <b>2023/2024</b>   |                          |
| <b>The date this description was prepared .٤</b>   |                          |
| <b>4/4/2024</b>  |                          |
| <b>/a/ Available attendance forms .٥</b>   |                          |
| <b>My presence</b>   |                          |
| <b>Number of study hours (total)/number of units (total) .٦</b>  |                          |
| <b>30 hours / 2 units</b>  |                          |
| <b>Name of the course administrator (if more than one name is mentioned) .٧</b>  |                          |
| <b>Name: Star Jabbar</b>   |                          |
| <b>Course objectives .٨</b>  |                          |
| <ul style="list-style-type: none"> <li>Introducing the student to hearing and perception skills. ○</li> <li>Introducing the student to speaking skills. ○</li> <li>Developing the student's awareness of scientific and applied aspects. ○</li> <li>Teaching the student correct pronunciation. ○</li> <li>Teaching the student to pronounce English vocabulary correctly. ○</li> <li>Teaching the student the rules of the English language. ○</li> <li>Teaching the student understanding and awareness skills in the English language. ○</li> <li>Teaching the student English speaking skills. ○</li> <li>Teaching the student the method of dialogue and discussion in the English language. ○</li> </ul> | <b>Course objectives</b> |

| Teaching and learning strategies . ٩ |                 |   |  |              |          |
|--------------------------------------|-----------------|---|--|--------------|----------|
| Theoretical lectures                 |                 |   |  | The strategy |          |
| Course structure . ١٠                |                 |   |  |              |          |
| Evaluation method                    | Learning method | Name of the unit or topic   | Required learning outcomes   | hours        | the week |
| Exams                                | Lectures        | Introductory lectures on the vocabulary of the English language subject and an introduction to the contents of the course and the scientific foundations of how to correctly employ linguistic information in the book. | Preparing the scientific material for the student and giving him an idea of the curriculum and the prior knowledge expected of him | 2            | 1        |
| Exams                                | Lectures        | Unit One - Hello  | Learn to welcome and introduce yourself  | 2            | 2        |
| Exams                                | Lectures        | Unit Two–Your World   | Learn vocabulary and grammar about the topic with the app  | 2            | 3        |
| Exams                                | Lectures        | Unit Three-All About You  | Learn vocabulary and grammar about the topic with the app  | 2            | 4        |
| Exams                                | Lectures        | Unit Four- Family & Friends   | Learn vocabulary and grammar about the topic with the app  | 2            | 5        |
| Exams                                | Lectures        | Unit Five-The Way I Live  | Learn vocabulary and grammar about the topic with the app  | 2            | 6        |
| Exams                                | Lectures        | Unit Six-Every Day  | Learn vocabulary and grammar about the topic with the app  | 2            | 7        |
| Exams                                | Lectures        | Unit Seven-My Favorite  | Learn vocabulary and grammar about the topic with the app  | 2            | 8        |
| Exams                                | Lectures        | Unit Eight-Where I Live   | Learn vocabulary and grammar about the topic with the  | 2            | 9        |

|  |          |                                  |   |   |    |
|--|----------|----------------------------------|---|---|----|
|  |          |                                  | app   |   |    |
| Exams  | Lectures | Unite Nine-Times past            | Learn vocabulary and grammar about the topic with the app                               | 2 | 10 |
| Exams  | Lectures | Unite Ten- We Had a Great Time   | Learn vocabulary and grammar about the topic with the app                               | 2 | 11 |
| Exams  | Lectures | Unite Eleven-I Can Do That       | Learn vocabulary and grammar about the topic with the app                               | 2 | 12 |
| Exams  | Lectures | Unite Twelve- Please & Thank You | Learn vocabulary and grammar about the topic with the app                               | 2 | 13 |
| Exams  | Lectures | Unite Thirteen- Here & Now       | Learn vocabulary and grammar about the topic with the app                               | 2 | 14 |
| Exams  | Lectures | Unite Fourteen- It's Time to Go  | Learn vocabulary and grammar about the topic with the app                               | 2 | 15 |
| <b>Course evaluation . ۱۱</b>  |          |                                  |   |   |    |
| 20 marks: theoretical exam<br>10 marks: Class activity<br>70 marks: Final exam |          |                                  |   |   |    |
| <b>Learning and teaching resources . ۱۲</b>                                    |          |                                  |   |   |    |
| Beginner Workbook with key Headway Plus •<br>Headway plus •                    |          |                                  | <b>Required textbooks (methodology, if any)</b>   |   |    |
|  |          |                                  | <b>Main references (sources)</b>  |   |    |
|  |          |                                  | <b>Recommended supporting books and references (scientific journals, reports, ....)</b> |   |    |
|  |          |                                  | <b>Electronic references, websites</b>  |   |    |



|  |                   |
|--|-------------------|
| <b>Course Name</b>   |                   |
| computer applications  |                   |
| <b>Course Code</b>   |                   |
| MTU27  |                   |
| <b>Semester/year</b>   |                   |
| 2023/2024  |                   |
| <b>The date this description was prepared</b>  |                   |
| 4/5/2024   |                   |
| <b>Available attendance forms</b>  |                   |
| My presence  |                   |
| <b>Number of study hours (total)/number of units (total)</b>   |                   |
| 90 hours / 6 units   |                   |
| <b>Name of the course administrator (if more than one name is mentioned)</b>   |                   |
| Dr. Ali Ihsan  |                   |
| <b>Course objectives</b>   |                   |
| <ul style="list-style-type: none"> <li>Introducing the student to the use of different commands on the computer. •</li> <li>Introducing the student to design skills and requirements, both in AutoCAD and Excel. •</li> <li>Dealing with the concept of networksComputer Network •</li> <li>How to prepare tables of quantities, calculations, input and output in the Excel program •</li> <li>How to create a worksheet, adjust it, then design and draw using the AutoCAD program •</li> </ul> | Course objectives |
| <b>Teaching and learning strategies</b>  |                   |
| Theoretical lectures and practical application on the computer   | The strategy      |

| Course structure                |  |   |   |       |          |
|---------------------------------|--|---|---|-------|----------|
| Evaluation method               | Learning method  | Name of the unit or topic   | Required learning outcomes  | hours | the week |
| Practical and theoretical exams | Theoretical lectures and practical application on the computer | The concept of computer networks, their types and features.   | Know the types of networks and their features                                       | 3     | 1        |
| Practical and theoretical exams | Theoretical lectures and practical application on the computer | The concept of the Internet and how to connect to it. And Internet settings on the computer   | Understand the working principle of the Internet                                    | 3     | 2        |
| Practical and theoretical exams | Theoretical lectures and practical application on the computer | How to connect to the global network (Web) – Taking advantage of the famous search engines Yahoo and Goggle – Identifying ways to search for and access information | Understand how to connect a computer to the Internet. How to search for information | 3     | 3        |
| Practical and theoretical exams | Theoretical lectures and practical application on the computer | Learn about the concept of Excel: its benefits, specifications, features, and ways to operate it  | Learn to use Excel  | 3     | 4        |

|  |   |   |                           |          |          |
|--|---|---|---------------------------|----------|----------|
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Getting to know the main screen and its components, as well as its various menus and effective tools.</b>              | <b>Learn to use Excel</b> | <b>3</b> | <b>5</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>The concept of the cell, basic data types and how to enter them</b>  | <b>Learn to use Excel</b> | <b>3</b> | <b>6</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Learn how to add or delete rows or columns on a business page</b>  | <b>Learn to use Excel</b> | <b>3</b> | <b>7</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>How to save a working pageWorkbook, Worksheet with various extensions</b>  | <b>Learn to use Excel</b> | <b>3</b> | <b>8</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Perform simple mathematical operations and learn how to adjust, format, and structure data within a single cell or</b> | <b>Learn to use Excel</b> | <b>3</b> | <b>9</b> |

|  |   |   |                           |          |           |
|--|---|---|---------------------------|----------|-----------|
|  |   | <b>group of cells</b>   |                           |          |           |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Learn about ways to collect data or groups of cells in their different forms, as well as how to sort data</b>  | <b>Learn to use Excel</b> | <b>3</b> | <b>10</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Use some of the functions provided by the program such as, Sum, Min, Max &lt; count, SQRT, Average and other useful related statistical functions</b>  | <b>Learn to use Excel</b> | <b>3</b> | <b>11</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Learn about the editing process Editing provided by the program, how to copy data or move data and learn about the concept of copying mathematical operations as well as the concept of relative cells and absolute cells.</b> | <b>Learn to use Excel</b> | <b>3</b> | <b>12</b> |
| <b>Practical and theoretical</b>       | <b>Theoretical lectures and</b>                                       | <b>Formatting cells: Change their style and</b>   | <b>Learn to use Excel</b> | <b>3</b> | <b>13</b> |

|  |   |   |   |          |           |
|--|---|---|---|----------|-----------|
| <b>exams</b>                           | <b>practical application on the computer</b>                          | <b>format by using formatting tools</b>   |   |          |           |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Dealing with charts<br/>Chart and how to convert digital and textual data into charts of various types through the Chart Wizard command and learn about.</b> | <b>Learn to use Excel</b>                           | <b>3</b> | <b>14</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>How to print digital data or charts</b>  | <b>Learn to use Excel</b>                           | <b>3</b> | <b>15</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Introduction to the program<br/>AutoCAD, its features and applications</b>   | <b>Understand the importance and use of AutoCAD</b> | <b>3</b> | <b>16</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Getting to know the program's different working environment for the screen and the most important drawing and</b>  | <b>Learn to draw using AutoCAD</b>                  | <b>3</b> | <b>17</b> |

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|--|---|--|---|----------|-----------|
|  |   | <b>editing tools</b>   |   |          |           |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Menus – Screen – Scroll Bars – Tool Bars – Properties</b>   | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>18</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Prepare a drawing sheet - Open a new file - Drawing boundaries Limits – Drawing Units – Grid – Snap</b> | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>19</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>How to save work with various extensions. How to print charts</b>                                       | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>20</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Learn about different drawing commands. Arc – (Absolute – Relative – Polar) line</b>                    | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>21</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Multiline – plane – point – circle</b>  | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>22</b> |

|  |   |   |   |          |           |
|--|---|---|---|----------|-----------|
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Learn about modification commandsEditing</b> | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>23</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Mirror - Move - Copy - Offset</b>            | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>24</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Precision drawingOsnap</b>                   | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>25</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Add dimensionsDimension</b>                  | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>26</b> |
| <b>Practical and theoretical exams</b> | <b>Theoretical lectures and practical application on the computer</b> | <b>Add textsText and Hatch sectors</b>          | <b>Learn to use certain features in the program</b> | <b>3</b> | <b>27</b> |
| <b>Practical and theoretical</b>       | <b>Theoretical lectures and</b>                                       | <b>Control drawing specificationsLa</b>         | <b>Learn to use certain features</b>                | <b>3</b> | <b>28</b> |

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|---|---|--|---|----------|-----------|
| <b>exams</b>  | <b>practical application on the computer</b>                          | <b>yer - Properties - linetypes -</b>              | <b>in the program</b>   |          |           |
| <b>Practical and theoretical exams</b>  | <b>Theoretical lectures and practical application on the computer</b> | <b>Blocks and descriptionsBlock&amp;Attributes</b> | <b>Learn to use certain features in the program</b>                                     | <b>3</b> | <b>29</b> |
| <b>Practical and theoretical exams</b>  | <b>Theoretical lectures and practical application on the computer</b> | <b>Measure – Block – wblock – explode – divide</b> | <b>Learn to use certain features in the program</b>                                     | <b>3</b> | <b>30</b> |
| <b>Course evaluation</b>  |   |  |   |          |           |
| 20 marks for the first semester exam (practical and theoretical)<br>20 marks for the second semester exam (practical and theoretical)<br>10 marks for evaluating the student’s activity within the classroom<br>50 marks for final exam (practical and theoretical) |   |  |   |          |           |
| <b>Learning and teaching resources</b>  |   |  |   |          |           |
|   |   |  | <b>Required textbooks (methodology, if any)</b>   |          |           |
| <b>Various sources from the Internet</b>  |   |  | <b>Main references (sources)</b>  |          |           |
| AutoCAD 2022: By CADArtifex, John Willis, and Sandeep Dogra. •<br>Excel: QuickStart Guide from Beginner to Expert by William Fischer •  |   |  | <b>Recommended supporting books and references (scientific journals, reports, ....)</b> |          |           |
|   |   |  | <b>Electronic references, websites</b>  |          |           |